



Step 1

Open **Menu 1.9** on SASAMS (**Bus Routes**)

WORKSHOP 2 TRAINING SCHOOL
2023

basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

SA-SAMS : School Administration and Management System
1. GENERAL SCHOOL SETUP

1.1. School Details	1.11. Demerit/Merit Codes
1.2. Grade Selection and Cycle Information	1.12. School Hostels
1.3. Class Information	1.13. School Houses and Extra-murals
1.5. Maintain School Subjects	1.14. Feeder Schools
1.6. Setup School, Educator and Staff Terms	1.15. Year Planner
1.7. Setup School, Educator and Staff Terms Days	1.16. General Settings
1.8. Birthday List (Learners, Educators and Staff)	1.17. Religion\Denomination
1.9. Bus Routes	
1.10. Bus Ticket	<< MAIN MENU

STEP 2

Click On **ADD NEW ROUTE**

Bus Routes

Routes

Route	Departure Time	Route Description	Bus Name	Responsible
-------	----------------	-------------------	----------	-------------

Route Description = Origin > Destination

Selected Route:

New Route Delete Route Print Bus Routes Save Done

**THABO MOFUTSANYANA EDUCATION DISTRICT
LEARNERS BUS ROUTES CAPTURE**



education

Department of
Education
FREE STATE PROVINCE

STEP 3

Type in the Route Name, Departure Time, Route Description, Bus Name and Responsible Person – TYPE OR SELECT FROM THE OPTIONS and SAVE

The screenshot shows a software window titled "Bus Routes" with a close button (X) in the top right corner. Below the title bar is a header "Routes" and a table with the following data:

Route	Departure Time	Route Description	Bus Name	Responsible
Verkykerskop	06:45	Verkykerskop - Itlhahaneleng PS	Mofokeng Bus	LEBONE TI
Mekopung	06:50	Mekopung - Ditapoleng - Itlhahaneleng	Mollo Bus	LEBONE TI

Below the table is a large grey rectangular area. At the bottom of the window, there is a status bar with the text "Route Description = Origin > Destination" on the left and "Selected Route:" followed by an empty text box on the right. Below the status bar are five buttons: "New Route", "Delete Route", "Print Bus Routes", "Save", and "Done".

STEP 4

PRINT the BUS ROUTES